

RG 196 INSTITUTE FOR MANPOWER STUDIES

Accession #: 81:43 (196)  
Inclusive Dates: 1975-1981  
Reel Numbers: 1 through 7

Original Cubic Feet: 9  
Filming Completed: January 20, 1983  
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SCOPE AND CONTENT

The Institute for Manpower Studies administered a certificate study program that was funded through a four year grant from the U.S. Department of Labor and conducted independent research studies.

This Accession contains two series of publications regarding the field of Manpower Studies. Included also are proposals, reports, and correspondence for grants to design an Employment and Training Automated Information System (ETAIRS), as well as ETAIRS user manuals and thesaurus. Program documentation is separated into three sets: Set #1 (1976-1979) includes Union Collection, Directives, ETA Bibliographies, and a limited index; Set #2 (1980-1981) includes an index to Employment and Training Materials, Union Catalog, ETA Directives, Updates, Union Collection Updates, and Directives; Set #3 (1980-1981) contains an index to Employment and Training Materials, Union Collection, and ETA Directives.

DESCRIPTION

REEL	"Papers in Manpower Studies and Education" Series
	<u>FF#</u>
1	1. Oc, 1975 Order brochure for series; No. 1--Management Budgeting for CETA.
	2. Oc, 1975 No. 2--Management Information Systems: an Introduction for CETA Personnel.
	3. No, 1975 No. 4--A Primer on Federal Legislative and Budgetary Processes: A Focus on CETA and Related Manpower Programs.
	4. J1, 1976 No. 7--Perspectives on Manpower Planning and Human Development.

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NOTE: FF# means File Folder Number

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REEL (cont.)	"Papers in Employment and Training Studies" Series	
1	FF#	
	5.	N.D. Personnel Administration Practices of Western Region CETA Prime Sponsors: A Survey.
	6.	N.D. Rural Oriented R&D Projects Supported by ETA/USDL: A Review and Synthesis.
	7.	1977 Exercises in the Administration of Employment and Training Agencies.
	8.	Fe, 1977 Program Models for Youth Employment.
	9.	Ap, 1977 Policies Affecting Youth Employment.
	10.	Au, 1975 - Jl, 1978 Grant proposals, reports, and correspondence for: A Demonstration Project to Design and Test an Automated Employment and Training Resource Information System.
	11.	Au, 1975 - Jl, 1978 Grant proposals, reports and correspondence for: Continuation of ETAIRS, Directives and Training Meeting, Automated Information System. Correspondence regarding Regional Offices, Data Base, Thesaurus, Internal, and Abt. and Other.
	12.	1977-1981 Grant Correspondence, preliminary proposal for ETAIRS, Examples of printouts, Manpower Cost Analysis, and Manpower Cost Information.
	13.	1978-1979 Summary Reports on Cost.
	14.	1977-1979 Directives Documentation.
	"Thesaurus"	
	FF#	
	15.	1977-1978 Thesaurus Evaluations.
	16.	No, 1977 Thesaurus of Employment and Training Descriptors, Working Draft.
	17.	Mar, 1978 ETA Resource Clearinghouse Thesaurus.
	18.	Au, 1978 Thesaurus of Employment and Training Descriptors, Master Copy.

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REEL "Employment and Training Automated Information Retrieval System"  
(cont.) (ETAIRS) Users Manuals

	<u>FF#</u>		
1	19.	Ap, 1978	April, 1978 User's Manual.
	20.	Se, 1979	September, 1979 User's Manual.
	21.	No, 1979	November, 1979 User's Manual.
	22.	Mar, 1981	March, 1981 User's Manual.
	23.	Mar, 1980	User's Manual for the Meetings Database System.

Program Documentation -- Set 1

	<u>FF#</u>		
	24.	Fe, 1979	ETAIRS Brochure, Region Listing (1 pg.), Index to Employment and Training Materials: Region 1 Resource Center.
	25.	Je, 1978	Index to Employment and Training Materials: Region 2 Resource Center.
	26.	Jl, 1979	Index to Employment and Training Materials: Region 3 Resource Center.
	27.	Ap, 1979	Index to Employment and Training Materials: Region 4 Resource Center.
	28.	Ap, 1979	Index to Employment and Training Materials: Region 5 Resource Center.
2	29.	Je, 1978	Index to Employment and Training Materials: Region 8 Resource Center.
	30.	Au, 1978 - Ja, 1979	Index to Employment and Training Materials: Region 8 Resource Center Updates: Au, 1978; Oc, 1978; No, 1978; Ja, 1979.
	31.	Je, 1978	Index to Employment and Training Materials: Region 9 Resource Center.
	32.	Oc, 1978	Index to Employment and Training Materials: Region 9 Resource Center Update: Oc, 1978.
	33.	Je, 1978	Index to Employment and Training Materials: ETA Clearinghouse.

*Discontinued  
8/27/99*