

RG 125
Office of Budgets and Planning

Preliminary Collection Inventory

Accession 85:54 6/3/6/20

Affirmative Action Plan, 1975

Purchasing Handbook, 1976

Payroll Handbook, 1975, 1979 w/ 1980 updates

Safety Handbook, 1978

Personnel Handbook, 1978

Purchasing Handbook, 1978 & 1979

Travel Handbook, 1980

Accession 91:81 4/2/8/41 & 42

Business and Administration Manual, undated, Sept. 1971, Jan. 1973, May 1974, Oct. 1975

Payroll Handbook updates, May, June, July 1984

Payroll Handbook, Sept. 1986

Motor Pool Handbook, 1991

Accession 91:175 4/2/8/42
Travel Handbook, July 1989

Accession 93:094 6/3/6/20

Purchasing Handbook, 1975

Safety Handbook, 1975

Travel Handbook, 1975 & 1977

Property & Security Policy, 1988

Facilities Planning & Construction Policy, 1988

Accession 93:096

(6/3/6/20)

Administration, 1987

Forms and Originals
Strike Plan, 1987

Budgets, 1979-1988

Annual Budget Meetings, 1984-1985
Budget Allocation System (BAS), 1984
Budget Officers' Minutes, 1985-1987
Budget Reductions for 1981/82
Energy Audit Reports, 1979-1988
Indirect Cost Recovery, 1979-1982
Land Grant University Program, 1962-1986
Program Improvements for 1985/87
Programs and Routines for HP-97 Programmable Calculator, 1980-1986
Student Fees Budgets, 1985-1988

Committees, 1988

Data Processing Review Committee, 1988

Correspondence - Policies and Procedures, 1981-1990

(6/2/9/11)

Data Resource Managers (OSSHE) Meetings, 1984-1986

Projects, 1979-1987

Employment Registration (I-9), 1987
Faculty Salaries, 1979-1986 [2 folders]
Microcomputer Resale Program, 1984
OSSHE Total Information System, 1986
Social Security Numbers, 1987
W-4, 1987

Surveys, 1978-1987

AAUP Faculty Compensation Survey, 1984-1985
Higher Education General Information Survey (HEGIS), 1978-1985
Integrated Postsecondary Education Data System (IPEDS), 1986
Library Use Survey, 1981-1987
Salaries, 1978-1981

Accession 94:054 6/3/6/51

Safety Handbook, 1988, 1992 (update), 1994

Travel Handbook, 1991 & 1994

Payroll Handbook, 1986/88 & 1994

Purchasing Handbook, 1987 & 1994

Space Inventory Handbook, 1994

Motor Pool Handbook, 1993

Budget Handbook, 1993

Research Accounting Handbook, 1993

Personnel — Employment Registration Handbook, 1993 & 1994 (updates only)

Personnel — Student Employment Handbook, 1993

Personnel — Leave & Time/Attendance Reporting Handbook, 1993 & 1994

Accession 95:001 6/2/4/10

Policies and Procedures Handbooks, 1989-1995

Research, 1991 and 1995
Animal Control Regulation, 1995
Employment Registration (Update), 1995
Restricted Funds Accounting Handbook, 1995
Affirmative Action Employment, 1994
Travel (Revisions), 1995 (Jan, May, and August)
Payroll (Revision), 1995 (April)
Purchasing, 1995
Student Personnel, 1995
Budget, 1989

OSU Employment Report, 1992-1995

Archives, 1980-1995

Chronological History of OSU, ca. 1989-1995
Guide to the Microfilmed Collections of the OSU Archives, 1980
Shelf Locator Database, ca. 1990
Administrative Procedures Manual, 1991

Accession 96:001

(6/2/4/30)

Archives, 1980-1995

- Storeroom Guide, 1988
- Goals and Objectives, August 1989
- Goals and Priorities, 1987-1991
- Collection Policies, 1989
- Archives Shelf Inventory, ca. 1987
- Gopher - Presentation by M.E. Holland at Society of American Archivists Meeting, 1993
- Gill Pipe Organ, 1994-1995
- Correspondence - Historical and Policy, 1990-1992
 - COM Bid Proposals (Controller's), 1990
 - Pauling Materials in OSU Archives, 1991
 - ARC Report Response, 1992
- Collection Acquisition Records (collections not received or turned down), 1991-1996
- Policies and Procedures (superseded), 1993
- Projects and Programs
 - OSSHE Land Inventory, 1980-1986
- Presentation to Office Personnel Association (OPA) by Archivist Michael Holland, 1991
- Professional Organizations
 - Northwest Archivist, 1985-1988
- TQM - Goals and Objectives/Critical Processes, 1991-1992

Policies and Procedures Handbooks, 1987-1996

- Policy on Fixed Equipment, 1987
- Property Security Policy, 1988
- Property Control Handbook, 1988
- Property Management, 1996
- Purchasing Procedures, 1996
- Student Personnel, 1990
- Travel, 1996

OSU Employment Reports, 1996

Administrative Records, 1991

- Preliminary Data for Faculty Senate Review of Finance and Administration, 1991

Accession 96:022

(6/2/4/10)

Archives Exhibits, 1980-1995

- "Fighters on the Farm Front: Oregon's Emergency Farm Labor Service, 1943-1947,"
 - 1992-1995
 - Grant Proposals, 1992 and 1994
 - Project Correspondence
 - Coordination with SITES and the Oregon Council for the Humanities, 1993-1995
 - Exhibit Design and Production
 - Schedule
 - Photograph Selection
 - Mock-ups
 - Text and Captions
 - Background Research Materials
 - Visitor Book, 1993-1995
 - Oral Traditions Class Projects, 1992
 - Host Institutions
 - LaSells Stewart Center, 1993
 - Klamath County Museum, 1993
 - Southern Oregon Historical Society, 1993
 - Oregon State Archives, 1993-1994
 - Oregon Historical Society, 1994
 - Umatilla County Historical Society, 1994
 - Washington County Historical Society, 1994
 - Benton County Historical Museum, 1994
 - Lane County Historical Museum, 1994-1995
 - Clatsop County Historical Society, 1995
 - Morrow County Museum, 1995
 - Sherman County Historical Society, 1995
 - Coos County Historical Society, 1995
 - Correspondence with Prospective Host Institutions (declined), 1992
 - Loan Form, Conditions, and Description
 - Project Publicity, 1992-1994
 - Oregon Council for the Humanities (OCH) Project Notebooks (includes proposals and reports)
 - On-Line Version - Oregon State Archives Web Server, August 1994
- "Reflections of the Past: Images of OSU First 125 Years," 1993
- Alumni Relations - Administrative Services Main Case Exhibit, Oct. 1993
- "Aggies, Iron Men, and Giant Killers: 100 Years of OSU Football", 1993
- Bicycles, 1993
- "Benton Annex: 100 Years of Yeoman Service", 1992
- University Day, 1992
- "Touchstones of College Life: Student Publications of OAC", 1992
- Multnomah Athletic Club, 1991

University Day, 1991
Bandstand, 1991
OSU Logos, 1990-1991
Women's Gymnastics, 1991
"Sons of OAC" (football), 1990

University Day, 1989
Athletics of OSU, 1989 (Apr-May)

Centennials, 1988
Oregon's Future, 1988
Scenes from the Past, 1988
Homecoming (Class of 1963), 1988
Benton Hall Clockworks, 1988
Agricultural Experiment Station, 1988
University Day, 1988
Benton County Fair, 1988

Homecoming (Class of 1962), 1987
Benton Hall - 100th Birthday, 1987
Charter Day, 1987
Local Motion, 1987
University Day, 17 August 1987
Archives Case in Administrative Services Building, 1987

50th Reunion of Class of 1936, 1986
Indian Display, 1986
OSU Archives, 1986

Homecoming (Class of 1960), 1985
50th Reunion of Class of 1935, 1985
Etcetera, 1985
"Past OSU Women", 1985
Budget Office, 1983-1985

Homecoming (Class of 1959), 1984
"Our Beginnings", 1984
MacVicar Years, 1984

Chancellor's Office, 1983
Homecoming (Class of 1958), 1983
Bits and Pieces of Corvallis History, Apr-Dec 1982
Corvallis' 125th Anniversary, June 1982
Homecoming (1956-57 Class Reunion), 1982
Campus Views - Students at Bandstand, 1982-1985
Homecoming (Class of 1955-56), 1981
OSU History and Records Management/Archives, 1980

Accession 96:089

(6/2/4/20)

Budgets

Classified Personnel - Salary Tracking Integrated Network Guide (STING), undated

Management Communications Services, 1978-1995

Goals, 1992-1994 [2 folders]

Management Team, 1991-1993

Policies and Procedures Handbooks - Preparation Materials, 1978-1988

Administrative Policies and Procedures - Revisions and Distribution, 1978-82

Art (Original)

Correspondence, 1979-1985

Employment Registration - Introductory Sessions, 1988

General University Policies, 1980

International Research and Development, Office of (OIRD) - Personnel Manual, 1986

Payroll Procedures - Introductory Sessions, 1988

Personnel Action (PA) Forms - History, ca. 1987

Personnel Procedures, 1982 [draft?]

Student Personnel, 1986

Student Personnel Handbook - Field Test Copy, 1986

Total Quality Management (TQM), 1990-1992

Permission to Reprint, 1992

Phone Survey, 1990

Reports and Documents

"Quality in Education: Pioneers in Practice" [conference], 1991

NCAA Division I - Athletics Certification Self-Study, 1994-1995

Report, 1994

Correspondence, 1994-1995

Drafts and Working Papers, 1994 [4 folders]

(6/2/4/30)

Policies and Procedures Handbooks - Published and Distributed, 1971-1987

Business and Administration Manual, 1971-1975

Payroll, 1979 and 1986

Student Personnel, 1986

Travel, 1977 and 1987

Policies and Procedures Handbooks, 1984-1997

Updates and revisions issued in 1997

Table of Contents

General University Policies

Animal Control

Alcoholic Beverage

Services for Students with Disabilities

Personnel Procedures -- Leave, Time/Attendance Reporting Section

Property Management

Student Personnel

Travel

Payroll Procedures

Purchasing

Superseded policies and procedures, 1984-1995

Policy on Sales of Goods and Services, 1989

Contracting, 1989

Fiscal Procedures, 1984

General University Policies, 1992-1995

Animal Control, 1995

Assistance to Disabled Faculty and Staff, 1992

Assistance to Students with Disabilities, 1992

Alcoholic Beverage, 1992

OSU Employment Reports, 1997

Archives

Storeroom Guide, 1988

Accession 97:054

(5/2/10/21)

Archives, 1962-1991

- Mink Center Disaster Recovery, 1991
- Office Files Master List, ca. 1990
- CAR Personnel Records System
 - Microfilm Services, Inc., 1988-1990
 - System Information and Bid Specification, 1989-1990
 - Committee Correspondence and Minutes, 1988-1989
 - Current System Costs, 1989
 - Statistics, 1989

(6/2/4/50) *[Note: This is not a complete listing of all folder titles in this box.]*

- Internships
- Contract Microfilming (several folders)
- Guide to Microfilmed Collections
- Records Officers, 1983
- Record Groups (lists?), ca. 1975
- Handbook revisions, 1982
- Archives and Records Management Committee
- Year-end statistical reports
- Archives activities, administration, and history (several folders)
- Archives remodelling, 1985
- Records retention scheduling
- History Intern inventories, 1977
- Destruction requests

(6/2/4/60) *[Note: This is not a complete listing of all folder titles in this box.]*

- Chart of Accounts
- Archives Activities, 1973-1979
- Annual Report, 1979
- Monthly Reports, 1979-1980
- Internships, 1977
- Requests and Inquiries, 1967-1978 (several folders)
- Oregon Stater correspondence, ca. 1970
- Film sent to Salem (accession sheets), 1968-1969
- Filing manual, 1966
- Building Names Committee, ca. 1967-1971 (several folders)
- Correspondence, 1967-1972 (several folders)
- Archives Committee, 1965-1969
- Archives Policy Manual, ca. 1980
- Policies and Procedures - Borrowing Materials, 1982
- Final Statistical Report of Archivist Laurie Filson, 1988
- Brochure, ca. 1985
- Annual Report of the Archives, 1980/81 and 1981/82
- Policy Changes, 1980-1981

Donor Correspondence, 1970-1980
Library Building Committee
Inventory Update, 1988
Storeroom Move, 1988
Storage
Microfilm Supplies

(SR 1/2/3/50)

Sound Recordings, 1987
Archives workshop - Dean's Liaison Records Officers

Accession 99:096

(SR 6/4/4/10)

General Office Administration

Correspondence, 1978-1984

Goals and Action Plans, 1987/88 - 1991/92

Minority Action Plan, 1990

Policies, 1983-1985

Report on Records Management of Budgets and Personnel Services at OSU, 1977

Staff Meeting Minutes, 1990-1992

Total Quality Management (TQM) Critical Processes and Performance Measures, 1990-1992

TQM Facilitator and Team Leader Training Handbook, 1991

Budgets(8/1/9/41)

Budget Exhibits

1995/96

1996/97

1997/98

1998/99

(SR 6/4/4/10)

Budget Reductions

1980/81

1981/82

1982/83

1987/88

Budgets Correspondence (memoranda), 1978-1990

OSU Operating Dollar (Pie Charts), 1978/79 - 1992/93

Student Fees

Budgeting Guidelines, 1989-1995

Budgets Recommended by Committee, 1978-1995

Management Communications

Policies and Procedures Manuals, 1982-1996

Miscellaneous Cover Memos, 1988

General University Policies, 1984, 1989, 1990, 1992, and 1996

Contents, 1990

Alcoholic Beverage and Speech Activities, 1990

Archives, 1984, 1987, and 1989

Contracting, 1992

Facilities Services, 1996

Fiscal Affairs, 1982

Restricted Funds Accounting, 1997

Insurance, 1984

Motor Pool, 1988, 1990, and 1991

Employment Registration, 1989, 1990, 1992, and 1994
Academic Sick Leave, 1987
Student Personnel, 1986, 1989, 1990, and 1993
Safety, 1988, 1989, 1991, and 1992
Travel, 1987, 1989, and 1990
Handbook Scheduling, 1987-1995
Handbook Needs Assessment, 1986-1989
Update Survey, 1990 and 1993
Archives Handbook Revision (Users Group Discussion Collation), ca. 1989?

Administrative Services Handbook revision, ca. 1980
Administrative Policies and Procedures Handbooks, 1978-1983
Total Quality Management (TQM) Publications, 1990-1992
University Process Reviews, 1993

Information Resources

(SR 6/4/4/20 and/or 6/2/11/53 - ledger-size storage box)

IPEDS/HEGIS Reports, 1974/75 - 1993/94

Salaries, Tenure, and Benefits
1974/75 - 1980/81 [SR 6/4/4/20]
1981/82 [BOTH SR 6/4/4/20 and 6/2/11/53]
1982/83 [BOTH SR 6/4/4/20 and 6/2/11/53]
1983/84 [SR 6/4/4/20]
1984/85 [BOTH SR 6/4/4/20 and 6/2/11/53]
1985/86 - 1986/87 [SR 6/4/4/20]
1987/88 [BOTH SR 6/4/4/20 and 6/2/11/53]

IPEDS/HEGIS Reports (continued)

Salaries, Tenure, and Benefits (continued)
1988/89 [6/2/11/53]
1989/90 [BOTH SR 6/4/4/20 and 6/2/11/53]

(SR 6/4/4/20)

1990/91 - 1993/94

Fall Enrollment

1969 (supplementary information)
1971- 1987
1989-1993

Residence and Migration of Students

1968
1972
1975
1979
1981
1984
1986

Adult/Continuing Education

1967/68

1970/71
1979/80
Employees, 1970-1972 and 1976-1977
Faculty (Full- and Part-Time) by Major Field, 1968
Libraries
1969
1971
1973
1975-1977
1979
1982
1985
1988
1992
Financial, 1969-1993
Institutional Characteristics
1968
1970
1971
1972/73 - 1975/76
1977/78 - 1981/82
IPEDS/HEGIS Reports (continued)
Institutional Characteristics (continued)
1983/84 - 1984/85
1986-1993
Projections in Higher Education
through Fiscal Year 1976, 1966
through Fiscal Year 1978, 1967
through Fiscal Year 1980, 1968
Facilities Inventory
1971-1972
1974
1978
Total Institutional Activity
1986/87
1988/89
(SR 6/4/4/30)

Degrees and other Formal Awards Conferred, 1967/68 - 1985/86
Completions, 1986/87 - 1993/94
Upper Division and Post-Baccalaureate Enrollment by Degree Field, 1975-1981
Students Enrolled for Advance Degrees, 1968 and 1970-1974

Faculty Salary Survey, 1975/76 - 1986/87
Faculty FTE for Faculty Senate Apportionment, 1976-1977
Veterinary Medicine Proposal, 1974-1979 [3 folders]

SCARF Reports, 1993-1995

Institutional Research

Administrative Positions, 1991
Administrative Salaries for 1983-1991, 1991
American Association for Higher Education, 1989
Association of American Universities, 1989
Banner Student Information System (SIS), 1988-1990
Budgets and Fiscal Planning Committee, 1989-1991
Cartermill, Inc., 1989
Certificates, 1989-1990
Community College Transfers, 1990
Course Offerings, 1990-1991
Day Care Needs, 1990

(SR 6/4/4/40)

Institutional Research (continued)

Degrees, 1989-1991
Degrees Awarded, 1986/87 - 1988/89
Enrollment, 1990-1991
 BAS Model, 1983
 Course Enrollment, 1986-1990
 Enrollment History for 1980/81 thru 1994/95, 1994
 Enrollment Projections, 1977-1989
 Gender, 1989
 Major 1985/86 - 1989/90
 Oregon High Schools - 15-Year Trend, 1991
 Preliminary Registration Totals, 1991-1992
Fact Book and Fact Sheet, 1988-1990
Faculty Age and Tenure, 1990
Faculty Statistics, 1989-1990
Fraternity/Sorority GPA, 1991
FTE (Faculty), 1988-1990
General, 1989-1991
Grade Point Average (GPA), 1970-1971 and 1990
Graduate Assistants, 1989
Graduate Teaching Assistants (GTA) Teaching Responsibilities, 1991
Graduates (Minority and Female), ca. 1990
Graduating Senior Survey, 1990
Graduation Rates (OSSHE), ca. 1992
Graduation Rates (Athletes), 1990
Institutional Name Changes, 1989
Instructor SSNs, 1988
Military Science, 1989
Minority Comparison for 1988/89 - 1991/92, 1992
Minority Reports, 1989-1990
Minority Student Survey, 1990
Peer Institutions, 1990-1992
Program Review, 1988-1992
Recipients, 1989
Research Assistants, 1989

Research Proposals Submitted (1973-1984 comparison), ca. 1985
Staff Survey, 1990
Strategic Planning, 1988-1989

Institutional Research (continued)
Student Credit Hours (SCH)
1963/64
1965/66
1967/68 - 1969/70
1971/72 - 1978/79

(SR 6/4/4/50)

Reports and Comparisons, 1971-1973
1974-1985 comparisons
1988-1990
Student Surveys (graphs), 1990
Surveys (internal), 1989-1990
Survey — UCLA Faculty Survey, 1989-1990
TQM
Surveys Completed, 1991/92
Using A Total Quality Management Team to Improve Student Information Publications,
1992
Tuition Data for 1960-1991, 1992

Health, Education and Welfare, Dept. of (HEW)
Survey of Health Professions Education Facilities, 1973
Survey of Health Related Research Facilities, 1968
Compliance Report, 1975
Projected Staff Needs, 1964

Enrollment Projections, 1962-1975 (7 folders)

Enrollments (Actual), ca. 1965-1972 (6 folders)

Student Enrollment Data (SED) Surveys and Reports, 1968-1975

Student-Teacher Ratio and Cost per Student Credit Hour (SCH)
1961/62 - 1966/67

Student-Teacher Ratio
1966-1980
1981/82 - 1988/89

Cost per Student Credit Hour (SCH)
1968/69
1971/72

Direct Instructional Costs Per Year for 1976/77 thru 1978/79, 1979

Accreditation - Northwest Association of Schools and Colleges (NASC)

Annual Report Form, 1989-1998

Career Planning and Placement Center, 1990

(SR 6/4/4/60)

Special Studies

Crossover Study, 1959-1972

Indirect Costs, 1980-1988

Indirect Costs Allocation Studies, 1988

Occupational Health and Safety Administration (OSHA) Reports, 1974-1979

Study of Advanced Degrees by D. Fluke, 1968

“A Study of the Existing Academic Employee Salary Structure at OSU,” 1988

(8/1/9/41)

Predicted First Term Grades for Incoming Freshmen, 1963-1964

(SR 6/4/4/60)

Facilities Projections, 1970-1972

Comparison of Assigned and Allowable Area for Fall 1982, 1983

Classroom and Laboratory Utilization, 1982-1985

Instructional Space Utilization Study - Forms, ca. 1985

Office Space Utilization, 1982-1984

Research Space Utilization, 1979-1981 and 1983-1985

Space Inventory, 1988-1993

Student Union Facilities Standards, 1976

Appraisal of Laboratories and Equipment by Academic Departments, 1979

Health Related Research, Areas Assigned to, 1968-1975

Classlabs with Low Utilization, 1985

Comparison of Assigned Area and Recommended Area by Department, 1981-1985

Comparison of Assigned and Allowable Space, 1974-1992

Comprehensive Study of Facilities, 1979-1980

Educational Coordinating Council — Facilities Planning Committee, 1967-1969

Memorial Union/Physical Plant Charges, 1964-1986

University Classrooms, 1977/78

Study of Methods Used to Allocate Physical Plant Charges to Auxiliary Enterprises, 1979

Higher Education Facilities Act of 1963, 1965-1969

Title I - General

Title I and III Instructions, 1968

Title II - General

Title III - General

Title IV - Housing and Urban Development (HUD)

Title VI - General

Title VII-A

Departmental Occupying Codes (Alphabetical and Numerical), 1985-1987

Facility Condition Survey Report, 1989-1990

(SR 6/4/5/10)

Projected Facilities Needs, 1966-1972
Space Utilization Reports, 1976-1987

(8/1/9/41)

Risk Management State Building Survey, 1986

(SR 6/4/5/10)

Study of Courses not Taught Fall 1967 through Spring 1972, 1972
Appraisal of Student-Faculty Ratio, 1970-1971
Comparative Staffing Study: AAU Institutions vs. OSU, 1977
Faculty Staffing Plan, 1974
Headcount and FTE Study by School, 1972
FTE Faculty by Department, 1970
National Science Foundation — Institutional Profile, 1984-1993
Survey of Faculty, Staff, and Advanced Graduate Students (FTE), 1978-1985
Low Enrollment Classes, 1972-1985
Faculty Work Load, 1965-1972 [3 folders]
 Faculty Activity Report, 1972-1984 [2 folders]

Academic Staff Statistics
 1954 - 1966/67

(SR 6/4/5/20)

 1967/68 - 1984/85
 [Staff Statistics for 1985/86 thru 1997/98 were removed in Nov. 1999 – see
correspondence in central file for explanation.]

(SR 6/4/5/30)

External Surveys Completed

 American Association of Colleges for Teacher Education (AACTE) and the National
 Council for Accreditation of Teacher Education (NCATE), 1997-1998
 American Association of State Colleges and Universities (AASCU/NASULGC)
 Enrollment, 1987-1991
 Student Charges, 1987-1993
 American College Testing Program (ACT)
 Institutional Data, 1989-1992
 Graduate/Professional School Survey, 1991-1992
 American Council on Education
 Campus Trends, 1987-1995
 Enrollment of Junior Students by Major Field, 1975
 Arizona State University, 1998
 Association of College and Research Libraries (ACRL), 1989
 Barron's, 1989-1997
 B'nai B'rith Hillel Foundation — Jewish Life on Campus, 1990
 Brigham Young University Faculty Salary Survey, 1983-1989

CAUSE (Association for Management of Information Technology in Higher Education,
1991-1995

CGS/GRE

Directory of Graduate Programs, 1990-1998

Survey of Graduate Enrollment, 1989-1994

(SR 6/4/5/40)

College Board — Annual Survey of Colleges, 1989-1992

Colorado State University Administrative Salary Survey, 1980-1991

Fiske Guide to Colleges, 1988-1999

Georgia State University — Adult and Off-Campus Student Services, 1989

Higher Education Surveys, 1988-1991

External Surveys Completed (continued)

Idaho Board of Education Faculty Compensation Survey, 1995

Kansas State University, 1977-1978

Manning Associates (Equestrian Programs), 1990

Montana State University - Faculty Salary Comparison, 1986

National Association of College and University Business Officers (NACUBO), 1998

National Association of State Universities and Land-Grant Colleges, 1990-1997

National Center for Strategic Planning and Resource Development, 1993

National Education Association - Faculty Salaries Policies Survey, 1988-1992

National Science Foundation and National Institutes of Health

Survey of Graduate Students and Postdoctorates in Science and Engineering,
1989-1991

Oak Ridge Associated Universities, 1990

Ohio University - National Survey of Institutional Research, 1990

Oklahoma State University Faculty Salary Survey, 1989-1990

Oregon Career Information System, 1989-1998

Peterson's Guides

Higher Education Personnel, 1990-1993

Survey of Undergraduate Institutions, 1988-1998

(SR 6/4/5/50)

Survey of Graduate Institutions, 1990-1995

State of Oregon Health Care Program, 1992

Student Services, Inc. - Completion Rates, 1990

U.S. Dept of Education

National Center for Education Statistics

Various, 1987-1990

Distance Education Survey, 1998

Students with Disabilities, 1998

U.S. News and World Report, 1989-1999

University of Arkansas/University of Alabama

Administrative Salary Survey, 1979-1998

University of Massachusetts at Amherst — Peer University Cost Comparison, 1979-1982

University of Nebraska (Lincoln)

Legislative Activity, 1991

Graduate Assistant Stipends, Graduate Fellowships, and Postdoctoral
Fellowships, 1987-1993
University of Wyoming — Executive/Management Salary Survey, 1988-1992
Wintergreen/Orchard House, 1988-1998

Image Release

American College Testing (ACT) College Search CD-I, 1991

Computing and Information Systems

Payroll, Budget, Personnel System Development Meetings, 1974-1984
Budget/Personnel System, 1973-1984
Budgets, Payroll, and Personnel System (BPP), 1992-1993
Personnel Records, 1986-1988

(SR 6/4/5/60)

Human Resource Information System (HRIS)

Development and Implementation, 1990-1998 [3 folders]

Security, 1991-1997

Work Flow Group Reports, 1997

Human Resources (Office of) Consolidation, 1998

Financial Information System (FIS) Implementation, 1990-1995 [8 folders]

Archives and Records Management

Archives Staff Reclassification, 1989-1990

Archives Move, 1986

Archives and Records Management Committee, 1982-1988

System Audit, Records Schedule, and Manual, 1980-1989

Factbook and Archives, 1989-1990

Archives Facilities Policies and Procedures, 1982-1990

Archives Performance Reports, 1987-1989

Personnel Files Maintenance, 1972-1990

Record Confidentiality, 1987-1989

Records Management Video, 1989

Records Projects, 1985-1989

Meeting Minutes, 1987-1988

Computer Assisted Retrieval (CAR) System for University Personnel Files, 1989

Policy and Procedure Manuals, 1994-2000

Inventory

Affirmative Action Employment Procedures, 1994
Archives and Records Management, 1994-1997
Budget-Financial Information System-Handbook, 1996
New Service Center Fiscal Operating Policy, 1995
Payroll, 2000
Purchasing, 1999
Research Handbook, 1994
Restricted Funds Accounting, 1998-1999
Safety Procedures, 1999
Space Inventory, 1994
Travel Handbook, 1998-1999
Workers' Compensation and Injuries/Illness, 1996

No Accession Number

Map Folder 01: **Budget Preparation Flowchart, 1967**

Oregon State University Operating Budget Preparation PERT Network

(Oversize Box 7/1/1/i)

Facilities Use and Space Reports, 1973-1982

Building Space Summary by Department, 1978

Departmental Space Summary, 1979-1982

Principle Use Summary, 1973

Type of Space Summary, 1973

(Box 4/2/8/42)

Office Procedures, 1989

Staff Development Policy, 1989