

**RG 102**  
**Student Affairs Records**

**Accession 78:28**

**RG 102-Dean of Students Office, 1962-1976**

Box 1

Dad's Club Records, 1962-1974 (3 folders)

Linn-Benton Community Coordinated Child Care Council Reports:  
Statistical Compilation of Selected Social Characteristics  
Relating to Day Care

Needs in Oregon District 4 (Benton, Lincoln, and Linn counties),  
1973

Preliminary Report on the 1974 Day Care Survey, 1974

Emergency Standard Operating Procedure, 1970 (OSU Security Dept.)  
Correspondence: Tollefson, Arthur, 1966-1975 (College Student  
Service Admin.

Program Coordinator)

Publication: Questions Most Often Asked by Students, 1975

Computer Program Parent Address Labels (guidelines for), 1966-1968  
Judicial Actions Stemming from Incidents at Living Groups and  
Associated Women's  
Housing, 1967-1968

Box 2

University Committees: (2 folders)

Student Publications Committee, 1974-1976

Student Housing Residence Programs, 1974-1976

Recreational Sports, 1974-1975

Student Activities Committee, 1974-1976

Board of Physical Ed., 1973-1976

Inter-Cooperative Council, 1974-1976

University Task Force on Recreation Facilities and Programs  
Subcommittee for

Physical Recreation Budget Review, 1971-1972

**Accession 79:38**

**RG 102-Vice President for Student Services, 1959-1978**

University Committee Selection Records, 1976-1978  
Correspondence, 1976-1977  
Affirmative Action Data Sheets, 1976  
Budgets, 1967-1973  
Incidental Fees Committee:  
    Correspondence, 1967-1971  
    Newspaper Clippings, 1969-1976  
    Budget Materials, 1971-1972  
Educational Activities Committee, 1963-1971  
OSSHE Publications and Reports:  
    Tenure in the OSSHE-Objectives and Proposed Administrative  
Rules for  
    Governing it, 1973  
    Tuition, Board, and Room Charges and Married Student Housing  
Charges, 1977  
    Independent Study, 1975 (classes offered by the Division of  
Continuing Ed.)  
Administrative Codes of OSSHE, 1959; 1965; 1970  
Student Services: A Commitment to Personalized Assistance and the  
Concept of Total  
    Education, 1976  
House (Oregon Legislature) Task Force on Higher Education-Report,  
1969  
Black Potential, 1973 (directory of African-American college  
students in Oregon  
    published by the Portland Urban League)  
Campus Security Emergency Information and Operating Procedures, 1973  
Category II Course Requests of the Colleges and Schools for 1976-77  
Unaudited Financial Statements for the Memorial Union; Educational  
Activities Fund;  
    and the Physical Recreation Fund, 1975

**Accession 85:41**

**RG 102 Vice President for Student Affairs, 1962-1983**

Correspondence

Coed Dorms, 1972 (many letters from parents of students; response to Nancy Wyckoff murder)

Alcohol Awareness Week, 1981-1983

Vietnam Moratorium Observance, 1969

Student Health Service, 1966-1968

Off-Campus Housing Service/Emergency Short-Term Housing, 1975

Alcohol Education (Information and Referral Service) CETA Positions, 1979

Campus Security, 1965-1971 (includes references to student occupation of buildings)

Policy Development for Discipline and Student Personnel Records, 1967-1970

Minority Recruiter, 1973-1974

Tutorial Programs, 1978

LS 307: Student Services Training Seminar Class, 1975

Statement of Student Rights, Responsibilities, and Freedoms, 1967-1969

General, 1963-1981

Meeting Minutes

Student Personnel Services Council, 1963-1969

Various Student-Faculty Committees, 1969-1970

Various University Committees, 1971-1972

Report

The Role of Student Services in the Proposed OSU General Education Program, 1973

Publications

Activity Guideposts Handbook series (pamphlets and instructional bulletins distributed

through the Student Activities Center)

Beaver Chaperon 1966; 1968

Beaver Presiding Officer, 1968

Beaver Recreational Sports, 1970

Beaver Chairman, 1970

Beaver Faculty Advisor, 1970

Beaver Social Chairman, 1970; 1966

Beaver Committee Chairman

University Publications, 1962-1972 (

Underground Student Newspapers, 1965-1976 (*The Oracle, Gad Fly, Rye Grass, Mutha,*

*Spark, The Fact Sheet, The Daily Planet, Poor Jensen's Almanac, Elan.)*

Photographs

Student demonstration/Protest in the Main Quad, undated

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Inventory

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**Student Services Deans and Directors Meetings Minutes, 1976**

**Subgroup 3 - New Student Programs**

**Annual Reports, 1975-1980**

**Beaver Open House**

1966-1973

1975

1976

1977

1978

1979

1980

**Correspondence, 1976-1977**

**Dads Club, 1950-1974**

Dads Weekend, 1973

General, 1971-1974

Membership List, 1972/1973

Merit Awards, 1971/1972 and 1972/1973

Minutes, 1971-1973

Savings Account, 1954-1968

Scholarships, 1950-1973

**Daly Fund Scholarships, 1974-1980 [RESTRICTED]**

**Education 296-Leadership Training, 1977**

**High School Visitation, 1976-1977**

**Instructions for Special Events, 1971-1972**

**Moms and Dads Clubs Day on Campus, 1980**

**Orientation, 1975-1980**

**RG102 - Vice President for Student Affairs**

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Inventory (continued)

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**Group 3 - New Student Programs (continued)**

**Prospective Student Visits, 1977-1980**

**Retirees Group, 1976-1977**

**Summer Orientation-Advising Program (SOAP), 1975-1979**

1975

1976 Correspondence with Students  
Correspondence-Other  
Educational Opportunities Program  
Financial Statement  
Forms and Materials  
Participants  
Staff

1977 Correspondence with Students  
Correspondence-Other  
Finances  
Participants  
Printed Materials  
Staff

1978 Correspondence with Students  
Correspondence-Other  
Financial Statement  
Participants  
Printed Materials  
Procedures  
Staff

1979 Correspondence with Students  
Correspondence-Other  
Participants  
Printed Materials  
Staff

**RG 102**

**Vice President for Student Affairs  
Dean of Students**

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Inventory

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**Annual Reports, 1977-1989**

**Committees, 1962-1992**

Ad-Hoc Committee to Review Student Housing and Relationship between  
University and Private Living Groups, 1967-1981  
Judicial Boards - Bylaws and Policies, 1962-1969  
Student Conduct Committee, 1987-1992  
University Advisory Committee for Persons with Disabilities, 1975-1990  
University Discipline Committee, 1965-1987

**Form Letters, 1943-1973**

**Fraternities and Sororities, 1924-1992**

Fraternities-Demographic Data, 1968-1989  
Fraternities-Expenses, 1969-1991  
Fraternities-Inactive  
Alpha Epsilon Pi, 1949-1970  
Delta Sigma Phi, 1976-1985

(box SR 1/2/3/40)

sound recording

(box 5/1/2/40)

Phi Kappa Theta, 1970-1984  
Theta Xi, 1968-1987  
Zeta Psi, 1968-1978  
RFing Policy, 1950-1976  
Sororities-Comparative Scholastic Averages, 1971-1992  
Sororities-Demographic Data, 1967-1989  
Sororities-Expense Sheets, 1955-1992  
Sororities-Inactive  
Zeta Tau Alpha, 1924-1987  
Visitation, 1963-1979

**Newsletters, 1973-1989**

Resident Advisers, 1973-1989

**RG102, Vice President for Student Affairs-Dean of Students**

Accession 92:049

Inventory (continued)

(box 5/1/2/40)

**Policies, 1982-1991**

Student Records Policy, 1982-1991

(box 4/1/9/43)

**Student Deaths, 1972-1986**

Correspondence and Clippings, 1972-1986

Norton, Jeffrey M., 1985

Parks, Kathy, 1974

Reifschneider, Jeff, 1986

Siddiqui, Zafarullah, 1984

Soulia, Stella Maude, 1986

Wojciechowski, Andrew, 1972

Woo, Frank, 1978

Wycoff, Nancy, 1972

(box 5/1/2/40)

**Subject Files, 1938-1991**

Accessibility, 1971-1990

Card-Key Systems and Closing Hours, 1964-1971

Coed Halls, 1968-1974

Demographic/Resident Information, 1938-1991

(box 4/1/9/42)

Housing-Exceptions to University Policies, 1970-1987

Legal Advising, 1979-1985

Persian Gulf War, 1991

Student Assistance and Information Center (SAIC), 1974-1986

Student Conduct Reports, 1964-1977

Volunteer Services, 1974

Women's Center, 1981-1991

Women's Regulations, 1967-1971



**RG 102**  
**Vice Provost for Student Affairs**

Inventory  
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**I. Annual Reports, 1985-1989**

1985/1986  
1986/1987  
1987/1988  
1988/1989

**II. Committees, 1974-1990**

Catalog Distribution, Ad-Hoc Committee on, 1987-1988  
Student Fees Committee, 1985/1986 - 1989/1990  
Student Health Insurance Committee, 1974-1990

**III. Department Head Meetings, 1983-1989**

**IV. Subject Files, 1965-1992**

Academic Services Center, 1990  
Alcohol Policy, 1965-1988  
Alpha Lambda Delta (OSU Chapter), 1969-1986  
Computer Access - Students, 1985-1988  
Cultural Programming Fund, 1990  
Discriminatory Harrassment Statement, 1990-1992  
Entrance Physical Examination, 1972-1973  
Eye Protection - Dixon Recreation Center, 1986  
Insurance, Student Liability, 1972-1982  
Legal Issues, 1979  
Lost and Found, 1965-1984  
Persian Gulf Crisis, 1990-1991  
Recruiting  
    General, 1984-1989  
    Minority, 1985-1989  
    Publications, 1985-1992  
    Ryan/Hutchins Advertising Firm, 1985-1987  
Retention, 1982-1988  
Student Housing, History of  
Student Identification Cards, 1963-1978  
Substance Abuse - Alcohol/Drugs, 1967-1990  
Surveys and Statistics, 1989

**RG 102  
Student Affairs  
Dean of Students**

Accession 94:060  
Inventory

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Child Care Advisory Board, 1986-1989

**Fraternities and Sororities**

Fraternity and Sorority Statistics, 1957-1993

Greek Officer Rosters

Sororities, 1971-1985

Fraternities, 1974-1992 (also includes clippings, newsletters,  
correspondence, and anniversary programs [2 folders])

Handicapped Students Unlimited, 1976-1984

Constitutions, 1979-1980

Budgets, 1979-1984

Annual Review Forms, 1975-1980

**Student Housing**

Housing Statistics, 1946-1989

Inter-Cooperative Council, 1969-1985

Living Group Presidents and Resident Advisers

Cooperatives, 1978-1992

Fraternities, 1977-1994

Sororities, 1976-1994

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Residence Hall Association, 1975-1985

Visitation Policies for Sororities, Fraternities, and Cooperatives, 1972-1991

Student Organizations - Presidents, 1962-1983

Student Services Clippings, 1985-1988

**RG 102**  
**Vice Provost for Student Affairs**

Inventory of Accession 95:024

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**Annual and Biennial Reports, 1961-1986**

(5/2/7/40)

**Subject Files, 1962-1995**

- Associated Students of Oregon State University (ASOSU)
  - Senate Records, 1983/84 and 1989/90 - 1992/93
- Administrative Reorganization, 1983-1985 and 1994
- Admissions and Enrollment, 1986-1990
- Alcohol Policy, 1966-1993
- Bookstore Lease, 1975-1992
- By-Laws and Constitutions for Committees and Organizations, 1983-1989
- Campus Police and Security, 1984-1993
- Child Care Center, 1988-1992
- Complaint Letters and Responses, 1992-1993
- Cultural Diversity, 1980-1992
- Cultural Diversity Incidents - Mexican Flag, 1992
- Disciplinary Incidents - Native American Longhouse, 1992
- Discrimination and Harassment, 1989-1990
- Faculty Women's Club, 1965-1987
- Family Housing Renter's Guide and Orchard Court Apartment Guide
- Gay and Lesbian Association (GALA), 1991-1993
- Historic
  - Women's Athletics, 1970-1980
  - Budget Cuts, 1980
  - Allocation of Debt Service on Bonds, 1977-1979
  - Fairgrounds Committee, 1973
  - Free Speech, 1969-1980
  - Intramurals: Intramural and Recreation Building Program 1969-1972
  - Majority Age (18), 1973
- OSSHE
  - Ad Hoc Committee on Student Housing, 1970-1978
  - CORA (Committee on Resources Allocation), 1975
  - CORA - Formula, budgeting, other states, 1974-1975
  - Performance Indicators, 1978
- Physical Plant Task Force, 1973
- Recreational Facilities, 1962-1975
- Registration - Pre-Registration, 1971-1973

Rumor Control, 1972

**RG 102 - Vice Provost for Student Affairs**

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Speech and Hearing Clinic, 1975  
Student-Faculty Conference, 1970-1974  
University Goals (President's Commission), 1969-1970  
Volunteer Programs, 1970-1974

(5/1/10/22)

Incidental Fees Structure - Student Survey, 1973  
Long Range Plan (1986-1989) for Student Affairs Division, 1986  
Mortar Board, 1995  
OSSHE Reports  
    "Discussion of Student Unrest", 1968  
    "State System Provisions for Student Participation in Governance and for  
        Student Conduct and Discipline", 1969  
*Playboy* Calendar, 1993  
Policies, 1975-1988  
President's Commission on the Status of Women, 1987  
Property at 35th and Western, 1987  
Racial Harassment Incident in Fall 1990, 1990-1991  
Semester Conversion, 1980-1988

(5/1/10/21)

Student Affairs Staff - Teaching and Advising Responsibilities, 1990  
Student Foundation, 1973  
Student Information Profile, 1987-1988  
Student Information System (SIS), 1987-1993  
Student Records, 1975-1988  
Student Right-to-Know Act, 1991  
Student Rights and Freedoms (National Association of Student Personnel  
    Administrators), 1993  
University Publications, 1988  
Vending Machines, 1970-1989

**RG 102**  
**Vice Provost for Student Affairs**

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**Annual and Biennial Reports, 1982-1994**

Annual Reports (20th), 1981/82  
Annual Reports (various departments), 1984/85 - 1987/88  
Annual Reports, 1988/89 - 1993/94 [4 folders]  
Quarterly Reports to President Byrne, 1986-1988

**Committees, 1963-1994**

General, 1985-1989  
Advisory Committee for Persons with Disabilities, 1990-1991  
Blue Ribbon Panel on the Children/Youth Project (Kellogg Foundation Grant),  
1989-1991  
Campus Plan Committee, 1981-1991 [2 folders]  
Commuter Students, 1990-1991  
Convocations and Lectures Committee, 1963-1992  
Faculty Recognition and Awards Committee, 1979  
Financial Aid Committee, 1968-1992  
Hotel, Restaurant, and Tourism Management (HRTM) Program Advisory Board,  
1984-1987  
Memorial Union Board of Directors, 1973-1993 [3 folders]  
Minority Student Affairs Advisory Council, 1987-1994  
Outdoor Recreation Center Committee, 1985-1989  
President's Commission for the Status of Women, 1987  
Recreational Sports, Board of, 1963-1990  
Residency Committee, 1985-1992  
Sports Club Committee, 1987-1991  
Student Activities Committee, 1965-1992  
Student Conduct Committee, 1967-1992

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Student Fees Committee, 1990/91 - 1992/93 [3 folders]  
Student Health Committee, 1967-1991  
Student Health Insurance Committee, 1990-1994  
Student Recognition and Awards Committee, 1985-1990  
Student Services Promotion and Tenure Committee, 1969-1981  
University Council (formerly University Cabinet), 1971-1994  
University Discipline Committee, 1971-1989  
University Food services Advisory Committee, 1991-1994

University Housing Committee, 1966-1993

**RG 102 - Vice Provost for Student Affairs**

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University Marketing Committee, 1988-1993

University Student Media Committee, 1967-1992

Women's Center Advisory Committee, 1987-1991

**Subject Files, 1948-1994**

Academic Honesty, 1949-1987

Activity Grants, 1968-1987

Admissions, 1985

Affirmative Action, 1993

Associated Students of OSU (ASOSU)

    General, 1986-1991

    Constitutions, 1948-1989

    Legal Advising, 1969-1991

    Officers and Senators, 1974-1994

    Senate Records, 1993/94

*Barometer*, 1969-1987

Benchmarking and Business Processes, 1992

Budgets, 1987-1988

Cable Interest Group, 1993

Cardinal Honors, 1988-1989

Center for Research on Student Life - Research Reports, List of, ca. 1987

College Student Services Administration (CSSA) Program, 1976-1991

Cooperative Education, 1981-1987

Counseling Center, 1968-1992

Dean of Students Office, 1967-1991

Domestic Partner Policy, 1992-1994

Educational Opportunities Program, 1971-1992

English Language Institute, 1966-1989

Facilities - Steam Meter Replacements, 1994

Faculty Women's Network, 1987-1993

Financial Aid - History, 1963-1987

Financial Aid - Student Employment, 1974-1988

Food Service, 1987-1993

Graduate Student Senate, 1992

Hispanic Cultural Center, 1988-1990

**RG 102 - Vice Provost for Student Affairs**

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I.D. - Associate Staff (identification cards), 1979-1991  
Incidents, 1972-1989  
International Education, 1969-1992  
KBVR, 1991  
Leadership Implementation Team (LIT) - Food Service Team, 1989-1993  
Long Range Plan, 1980-1991

Memorial Union, 1970-1993  
Memorial Union - History, 1964-1994  
Minority Achievement Scholarship (UMAS - JMAS), 1987-1992  
Minority Affairs, Board of Visitors for, 1990-1991  
Mortar Board, 1969-1991  
National Intramural and Recreational Sports Association (NIRSA), 1990-1992  
Native American Longhouse, 1973

Oregon Laurels Awards, 1990-1993  
Oregon Laurels (Honors) Scholarship Program - Historical Data, 1986-1991  
Oregon Student Lobby, 1984-1986  
Panhellenic, 1969  
Presidential Scholarships, 1987-1993

Rally Squad, 1973-1987  
Recreational Sports, 1970-1994  
Research on Student Characteristics/Student Life, 1987-1988

Salary History, 1987-1988  
"Son of the Piston" and "The Student Personnel Piston" (newsletters), ca. 1970  
Student Fees - Contingency Fund, 1988-1991  
Student Health Center, 1964-1990  
Student Housing, 1969-1992 [3 folders]

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Student Organizations, 1992  
Students with Disabilities, 1988-1992  
Title Changes, 1985-1986  
Total Quality Management (TQM)  
    Admissions Office, 1991-1992  
    Financial Aid, 1991

**RG 102 - Vice Provost for Student Affairs**

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University Exploratory Studies Program (UESP), 1984-1985  
Vice Provost for Student Affairs - Search, 1994  
Women at OSU - Regulations Pertaining to and Statistics, 1967-1970s  
Women, Status of, 1970-1981  
Women's Center, 1980-1993  
Women's Concerns at OSU, early 1970s

**Articles by Jo Anne J. Trow, 1970-1971**

(SR 4/2/4/d)

**Mortar Board**

Candlestick -- A gift of Mollie Strand (Mrs. A.L.) to the Cap and Gown Chapter of Mortar Board at OSU, it was used for many years in the 1940s-1960s in initiation ceremonies.



**RG 102 - Dean of Students Office Records**

Accession 97:061 - Preliminary Inventory

(SR 6/5/3/10)

Publications Miscellaneous, 1983-1993  
Tracks, 1988-1994  
Student Spouse, 1971-1981  
Student Housing, 1974-1985  
Student Services Saves, 1975-1983  
Live In Petitions, 1984-1985  
Student Services Poster, 1974-1978  
Student Services Brochure, 1968  
Student Affairs Newsletter, 1984-1990  
Perils of Pauline, 1976  
Photographs, 1979  
Intro. to Student Services  
Ge. Policies/Historical Papers, 1970-1986  
Care Packages, 1970-1971  
Student Services Answer Book, 1974-1978  
Staff Development, 1974-1985  
Personnel - Correspondence, 1990-1994  
Policies and Regulations, 1981-1982  
General, 1971-1995  
College Inn, 1986-1987  
Off-Campus Housing Surveys, 1970-1983  
Off-Campus Housing Tenant Rights & Information, 1975-88  
Off-Campus Housing Correspondence & Policies, 1971-1989  
Off-Campus Housing Brochure, 1982-1987  
Off-Campus Housing Newspaper Articles, 1975-1993  
International Ed Off Campus Housing, 1988-1991  
Off Campus Housing Distribution, 1977-1989

(SR 3/6/8/30)

Miscellaneous, 1970-1972  
Varsity House, 1980-1992  
Beaver Lodge, 1973-1993  
Orchard Court, 1970-1982  
Married Students General, 1970-1980  
ASH, 1978-1983  
Campus Court, 1970-1972  
Women's Cooperatives-Surveys, 1983  
General, 1966-1981  
Cooperatives: University Owned, 1985

Cooperatives, Privately Owned, 1973-1986  
Minutes, financial reports: Co-Resident Board of Trustees, 1966-1984  
Houses, individual-general/correspondence: Co-Resident Women, Inc., 1976-1989  
Working Papers: Visitation Policies (Gen'l), 1968-1987  
Wake-Up Breakfast, 1981  
Political Activity Guidelines, 1972-1976  
Alcoholic Beverages In, 1970-1985  
Financial Aid - General, 1980  
Financial Aid - Appeals, 1985-88  
Student Services Office Goals, Structure, Planning, 1984-1988  
Student Services (History of) Student Services Open House, 1982-1986  
Student Health Center, 1974-1994  
Rumor Control Center, 1972  
Research Reports, 1959-1972  
Memorial Union, 1978  
Legal Advising Historical, 1976-1983  
Copies of Publications by Student Services, 1971-1993  
Graduate Assistants, 1980

(SR 3/6/8/40)

Archives Records: DOS/Women's Center. 1967-1996  
RA Newsletter, 1990-1993  
Resident Advising Insurance, 1973-1989  
Resident Adviser ID Cards, 1979-1989  
Resident Adviser Meeting, 1972-1989  
Resident Adviser Interviews, 1980  
Resident Adviser In-Service Training, 1971-1988  
Resident Adviser Selection, 1966-1993  
Resident Advisor Rosters, 1975-1983  
Housing Dir. Summer Seminar, 1973-1979  
Resident Advisor Duties, 1975-1991  
Research, 1984-1988  
Resident Advisor Wage Guidelines, 1976  
Student Adviser Correspondence, 1974-1987  
ASOSU Senate, 1971-1990  
BACCUHS, 1983-1985  
Blue Key Cardinal Key, 1979-1996  
Council of Independent Students, 1977-1986  
GPSA, 1981-1982  
Student Activities Center, 1977-1979  
THANES, 1981-1991  
Resorts-Retreats, 1972-1988  
Computer Records, 1986-1990  
Maintenance Records, 1989-1990  
Orientation Manuals DOS, 1994-1997

(SR 3/6/8/50)

Faculty Activity Reports, 1972-1981  
Dean of Students Annual Reports, 1980-1994  
Student Affairs Annual Reports, 1995-1996  
Enrollment Figures, 1956-1996  
Fair Labor Standards, 1976  
Family Education Rights/Privacy Act 1974, 1974-1988  
Free Speech, 1984-1986  
Memos to Staff - General, 1985-1992  
Staff Meeting Minutes, 1985-1994  
Staff Meetings, 1989-1990  
Memo's to Dr. Trow, 1979-1993  
Memo's from Dr. Trow, 1983-1989  
Minority Action Plan File 1, 1990-1995  
Minority Action Plan File 2, 1990-1991  
Minority Students/Fraternities and Sororities, 1986-1996  
Promise Internship, 1993  
Publications, 1997  
Religious Organizations, 1981-1989  
Rumor Control Center, 1987-1995

(SR 3/6/8/60)

Photographs (color slides) and sound recordings, ca. 1980-1990

(SR 3/7/6/51)

Research Ideas and Data  
Newsletters/Newspapers  
Tuition and Fees  
Traffic  
OSU Trademarks  
Title IX

(SR 3/7/6/52)

New Staff  
Student Affairs Division Reorganization Task Force  
Staff Meeting Minutes  
Departmental Profile  
Organizational Chart, 1995